

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
Operational Expectations: Facilities  
January 10, 2013

**PART I: THE POLICY**

**OE 13: Facilities**

The Superintendent shall assure that physical

OE 13.1: The Superintendent will develop a plan that establishes priorities for construction, renovation and maintenance projects that:

- a) Assigns highest priority to the correction of unsafe conditions;
- b) Includes maintenance costs as necessary to enable facilities to reach their intended life cycles;
- c) Plans for and schedules preventive maintenance;
- d) Plans for and schedules system replacement when new schools open, schools are renovated or systems replaced; and
- e) Discloses assumptions on which the plan is based, including growth patterns and the financial and human impact individual projects will have on the other parts of the organization.

**Interpretation:**

I interpret this to mean that the District will maintain a five year or longer



OE 13.2: The Superintendent will, as capital decisions are made, project life cycle costs (hard and soft) as accurately as possible given the information known at the time.

**Interpretation:**

I interpret this to mean that the District will ~~it~~ incorporate

**Indicators for Compliance:**

Annual facilities inspections will be conducted by staff.  
Climate survey."

**EVIDENCE OF COMPLIANCE**

December 14, 2011 to January 9, 2013

Annual facilities inspections were conducted and included in the School Accountability Report Card."

- o Inspections began in October 2012 and will be completed in February 2013. Annual fire inspections began in October 2012 and will be completed in January 2013."

On July 1, 2012, the district implemented a 50% reduction of custodial and Site Plant Operational Managers (SPOMs) staffs. We have added back supplemental support by providing 11 additional split shift SPOMs,"

Interpretation:

I interpret this to mean that the District will encourage the use of District owned facilities by outside groups and will administer their use according to items A-E above.

Indicators for Compliance:

- x The District will inform school District and/or site staff and the public of the civic permit process through the District website and other appropriate communication venues. The website and associated forms clearly delineate the permitted uses, fee structure and user expectations. Work with District and site staff to establish protocol for appropriate custodial support for facility use after hours, weekends and holidays.

<p>EVIDENCE OF COMPLIANCE December 14, 2011 to January 9, 2013</p>
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**EVIDENCE OF COMPLIANCE**  
December 14, 2011 to "

**Interpretation:**

I interpret this to mean that when recommending a land acquisition to the school Board, the District will fully research and understand the need, cost, risks and District impact. Land may not be acquired without Board approval.

**Indicators for Compliance:**

The Superintendent will not acquire land without Board approval.

<b>EVIDENCE OF COMPLIANCE</b> December 14, 2011 to January 9, 2013
The District did not consider any land acquisition.

<b>OE 13.8: The Superintendent will not authorize construction schedules and change orders that significantly increase cost or reduce quality.</b>
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**OE 13.9: The Superintendent will not unreasonably deny the public's use of facilities as long as student safety, student functions, and the instructional program are not compromised.**

**Interpretation:**

I interpret this to mean that the District will administer a clear facility usage procedure that prioritizes District and student use. The District may deny facility use to outside groups if the intended use will compromise the instructional program, District reputation, health and safety of students and staff, safety and maintenance of the facility, or is in conflict with a previously granted permit. The District may take in to consideration any previous negative permit history in denying a permit.

**Indicators for Compliance:**

The District will not unreasonably deny the public use of any facility during the 2011-2012 school year.

<b>EVIDENCE OF COMPLIANCE</b> December 14, 2011 to January 9, 2013
Other than the normal priority use schedule, the District did not unreasonably deny the public use of any facility during the 2011-2012 school year. <ul style="list-style-type: none"><li>o The District did not approve requests to users with non payment of fees, inappropriate conduct or requests not submitted within the required advanced notice time period.</li><li>o Current priorities for facility use are given to the following groups in the following order: SCUSD Schools/SCUSD Departments and Central Office/SCUSD PTAs The City of Sacramento Parks &amp; Recreation Agencies (per joint use agreement) Non Profit Youth Organizations Religious and Commercial Organizations</li></ul>

<b>Compliance Status</b>	In Compliance
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