




BULLETIN

SUBJECT: MANAGEMENT EVALUATIONS **HR-03**

TO: All Management Employees

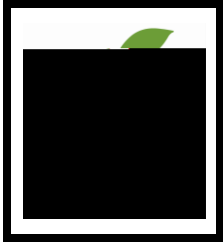
DATE: October 10, 2011

PREPARED BY: Kim Hebert **DEPARTMENTS:** Human Resource Services

REVIEWED BY: Jess Serna **APPROVED:** 

Attached to this bulletin is a listing of Management Personnel to be Evaluated for the 2011-12 School Year for your use in conducting and completing evaluations of management personnel assigned to you. The listing indicates which employees must be evaluated during the 2011-12 school year based on the following:

- Administrators whose social security numbers end in even numbers.



Human Resource Services

Evaluation Timelines and Delivery

Refer to the applicable bargaining unit contract under Evaluation.

Evaluation forms can be downloaded from the SCUSD Temporary Intranet (ISO Forms).

Unit	Notification Sent	Pre-Evaluation Deadline	Email: Final Evaluation Reminder	Final Evaluation Deadline	Eval Due to Chief/Area/Asst Supt	Eval Due to HR
Certificated Teacher (Content Standard) ISO Forms: PSL-F106 , PSL-F106A , PSL-F107A , PSL-F108A	October	November 1	March 1	April 1	April 1	May 31

Unit

**Notification
Sent**

**Pre-Evaluation
Deadline**

Email: Final

Access ISO Forms: SCUSD Temporary Intranet

Evaluations: Certificated Teacher (Content Standard)

Certificated Teacher (Content Standard) Pre-Evaluation Conference Record	PSL-F106	Rev. B
Documentation of Teacher Evaluation Process	PSL-F106A	Rev. B
Certificated Teacher (Content Standard) <u>Option 1</u> Formative/Summary Evaluation	PSL-F107A	Rev. C
Certificated Teacher (Content Standard) <u>Option 2</u> Plans to Achieve Student Progress/Professional Growth Goal Setting	PSL-F108A	Rev. B
Mild-Moderate Special Day Class Teacher (Content Standard) <u>Option 1</u> Formative/Summary Evaluation	PSL-F107B	Rev. A
Mild-Moderate Special Day Class Teacher (Content Standard) <u>Option 2</u> Plans to Achieve Student Progress/Professional Growth Goal Setting	PSL-F108B	Rev. A

Moderate-

