Sacramento City Unified School District 1.0 SCOPE: 1.1 The process that is used for Mid-Year Review and Budget manage of a Development for the Sanzamento City Unified School efficiel. Therefore, all unioted versions 3/3/108 3.0 APPROVAL AUTHORITY: 3.1 Director of Budget 4.0 DEFINITIONS: 4.1 SCTA - Sacramento City Teachers Association (Certificated). 4.2 SEUL Service Employee International Union (Classified) 4.2 LIDC Lluman Dagouros Carvingo ## ESCAPPESONWARE MODILATION OF MAINTAIN AND HOLD BIFOTHE TRANSPORTED 5.0 PROCEDURE: 5.1—Budget Services sends out budget development packets to site administrators and Associate Superintendents to review personnel and budget issues for next year. Union contracts may be referenced such as SEIU and SCIA. 1-1-By using the following reports deparated: 5.1.1.2 Staff Changes Reports 5.1.1.3 Classification Reports (elementary) 5.1.1.4 Credential Reports 5.1.1.5 Position Authorization Reports 5.1.1.6 Personnel Verification Reports Identify classified employee layoffs 5.5 Identify certificated surplussing for following year. 5.6 Review misassignments for certificated staff. 5.7

Review hudget roods and devolor future year hudgets

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Sacramento City Unified School District

6.0 ASSOCIATED DOCUMENTS:

- 6.1 Staff Change Reports (generated from Escape)
- -6.2 Glassification Reports (elementary) (generated from Essaps)
- 6.2 Oradontial Donorto (gonorated from Facano)
- วัน รับรักทัก Annowalding tenning tolenerate montracence
- A Personnel Vermostion Hebotte (deperated from Escape)
 - 6.6 Budget Reports

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la producer en la ciencia de l	Position Control Reports	Binders and the cabinets in HRS office.	2 years	desired.	Secured area by Personnel Analyst.
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8.0 REVISION HISTORY:

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