



SUBJECT:

2019-20 NO. BS - 21

TO:

All Administrators

DATE:

November 15, 2019

PREPARED BY:

Rose Ramos, Chief
Business Officer

DEPARTMENT:

REVIEWED BY:

Chief

APPROVED:

Human Resources Officer

Rose
Chief Business Officer

The purpose of this bulletin is to remind Administrators that all expenditures (personnel and non-personnel) must have a funding source. Confirming sufficient funding and permissible use of funds for all expenditures ensures that the District is in compliance with the approved adopted