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I.	Introduction	2
II.	Instructions	3
III.	Eligible Agencies	4
IV.	Award Amounts and Duration	4
V.	Additional Requirements	5
VI.	Program Elements	5
VII.	Contents for Statement of Qualifications	6
VIII.	Selection Criteria	9

A.	Grant Cover Page	11
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- x Demonstrate ability to participate in required evaluation and outcome measures.
- x Collaborate with SCUSD to develop and implement a sustainability plan in order to create a robust and comprehensive program.

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The Sacramento City Unified School District is the 13th largest school district in California, serving over 45,078 students. Neighborhoods served range from leafy affluent areas around the Capitol to federal housing projects. 72% of SCUSD students qualify for a free or reduced-price lunch.

Interested agencies are invited to submit a signed statement of qualifications. The statement of qualifications shall be emailed to Jessica Sulli, SCUSD Contract Specialist at [Jessica-Sulli@scusd.edu](mailto:Jessica-Sulli@scusd.edu) by 4:30 p.m. on Friday, January 14, 2022

Statement of Qualifications - Expanded Learning

Programs

An online Bidder Conference is scheduled for:

<https://scusd.zoom.us/j/88322623301>

: 883 2262 3301

: 524988

\_\_\_\_\_ Agencies on the current qualified provider list do not need to submit a new Statement of Qualifications or attend the optional B Conference. Please review Appendix D for a list of current qualified providers

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Agencies must be community-based organizations (CBOs) or other public or private entities and must have experience in serving students who attend schools with a high concentration of economically disadvantaged students. A Statement of Qualifications may have many partners/collaborators but must have one lead agency as the applicant.

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If awarded, contracts will be for an initial period one year with the ability to secure funding for an additional two (2) years, pending a review by SCUSD Expanded Learning Services of progress will run from approximately July 1, 2022 to June 30, 2023. The actual start and end dates will depend on completion of all procedural requirements associated with the RFQ and contracting process.

The amount of each contract will be negotiated upon award and is determined by a number of variables (required attendance, number of students, grant funding allocations).

Applicants interested in single or multiple sites may submit one Statement of Qualifications. The number of Awards funded will depend on the number of schools and funds available.

Allocation of funds is final upon successful negotiation and execution of the contract. Bidders selected for an award agree to be bound by the terms of the standard SCUSD Service Agreement, as administered by the SCUSD Youth Development Support Services Department, Expanded Learning Services Unit. Awards made under this Request for Statement of Qualifications may be subject to approval or ratification by the SCUSD Board of Education to the extent the Award exceeds an expenditure above the amount specified in Education Code section 17605.

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Additional requirements of grant recipients include the following:

- x Grantees are required to maintain 85% of the targeted attendance rate per a single-site.
- x Grantees must work with the SCUSD Expanded Learning Services to demonstrate that progress has been made toward meeting the program goals as outlined in the service agreement; and collect data that addresses the performance indicators for the programs.
  
- x Grantees and the SCUSD Expanded Learning Services will utilize technology to work together, including, but not limited to, SCUSD Infinite Campus Student Information System (SIS), SCUSD Expanded Learning Services website and web-based reporting for attendance.
- x Grantees will send the program manager/site director/site coordinator to monthly mandatory professional development
- x Grantees will participate within District-wide initiatives as aligned within the SCUSD vision and mission as well as the Youth Development Support Services Office (i.e. Social Justice Youth Development, Bullying Prevention; Obesity Prevention; Red Ribbon Week, etc.)
- x Grantees will work with the school community and the SCUSD Expanded Learning Services to create, refine, and modify the site Expanded Learning Program plan.

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Eligible organizations that receive an award may use the funds to carry out expanded learning activities that advance student achievement and that can be tracked and evaluated. Agencies are encouraged to address as many of these components as possible in their Statement of Qualifications narrative. There are a number of components to a high-quality expanded learning program. These include but are not limited to:

- f* Linkages between school-day and after-school personnel
- f* High academic standards
- f* Remedial education

- f* Programs that provide assistance to students who maybe truant or highly at -risk to allow the students to improve their academic achievement
  - f* Prevention programs (risk reduction and health promotion), counseling programs and character education programs
  - f* Effective partnerships with community-based organizations, juvenile justice agencies, law enforcement, and youth groups
  - f* Evaluation of program progress and effectiveness
- 

In order for Statement of Qualifications to be considered, said

daily attendance at a single site. How will program schedules and offerings be designed to encourage and support regular participation among students?

- d. Please describe the organizational structure that will support the Expanded Learning Program and specifically the program manager/ site director position.
- e. Describe how parent and youth feedback will be included in the ongoing development of the program.

(15 points)

Describe how the elements below will be addressed and incorporated into the Program Design.

- a. Describe the ways in which the program will be connected to the regular school day (e.g. shared staff, space, training, policies, curriculum, leadership support, instructional methods, etc.) and how the program will remain balanced.
- b. Who will be hired to work in the Expanded Learning program? What standards will be set to recruit and retain high-quality staff?
- c. Describe what actions will be taken to ensure that every child is physically and emotionally safe in the program.
- d. Describe the type of programming that will be offered for each age level. What efforts will be made to ensure that programming is student-centered and that every participant has a high interest in what he/she is doing? What efforts will be made to ensure the appropriate grade level and/or developmental level of programming?

3. \_\_\_\_\_ 20 points (1-2 pages)

- a. *Promising practices show that successful programs typically employ a full-time program manager.)* Each Statement of Qualifications must include a site coordinator at a minimum of 36 hours per week. Additionally, the site coordinator must be on site at least 85% of their funded time. Describe what qualifications and background or experience you will require of your site director/program manager.
- b. What is your organization capacity to hire, train, and retain staff?
- c. :



4. \_\_\_\_\_: 20 points (1 page). Refer to Program Goals in AppendixC.

- a. Describe your evaluation plan
- b. Describe the data sources (indicators) that will be used to measure PROGRAM

narrative limit will not be considered in rating the

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*The undersigned authorized chief administrative official submits this*

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	The program will maintain a student-to-staff member ratio of no more than 20:1.
	The program will begin operation immediately upon the end of the regular school day. (Note: A regular school day is any day that students attend and instruction takes place.)
	The program will operate for a minimum of 15 hours per week.
	The program will operate until at least 6:00 p.m., on every regular school day.
	The program will establish a reasonable early release policy for students attending the after school component.

Elementary students should participate in the expanded learning program each day  
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	The program will provide a snack that conforms to the nutrition standards in the California <i>Education Code</i> , Part 27, Chapter 9, Article 2.5, commencing with Section 49430.
	The program will provide opportunities for physical activity.
	Partners to this proposal, as well as school staff, have demonstrated commitment to supporting the program and sharing responsibility for the planning and quality of the program at the designated site(s).

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Listed below are the five (5) required program goals that **MUST** be reported on throughout the project. You may add others if you choose. Once added they must be reported on for the duration of the project.

Data sources are what you will use (tests, grades, etc.) that are \_\_\_\_\_ to show outcomes/change. Use only data sources for which you will have results that can be compared within grant reporting timeframe.

1. To improve the academic performance in reading /language arts and math of students who are low performing/ failing or at high risk of failure
2. To improve the health and wellness of youth who participate in the Expanded Learning Program.

*This might include but not be limited to: nutrition, physical fitness, social -emotional*

