

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Agenda Item 11.6

Meeting Date: December 8, 2016

Subject: Approve 2017-18 Budget Calendar

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

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\_\_\_\_\_ : Education Code section 42127 requires that a balanced budget is submitted on or before July 1 of each fiscal year.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

1. Executive Summary
2. Budget Calendar

Estimated Time of Presentation : 5 Minutes

# Board of Education Executive Summary

Business Services

Budget Calendar 2017-18

December 8, 2016

## I. OVERVIEW/HISTORY:

In October 1991, Governor Wilson signed into law Assembly Bill 1200 which became effective on January 1, 1992, allowing school districts to choose one of two methods for the approval of their local budgets. Our district has selected the single budget adoption process which requires a school district to conduct its public hearing and adopt its final budget on or before July 1 of each year. The selection of the single budget adoption process further requires a district to make available for public review, within 45 days of the Governor's signing of the State Budget, revisions in revenue and expenditures that reflect the funding made available by the State Budget Act.

The process of developing a school district budget is an ongoing function that must be addressed by the Board and administration throughout the school year. In order to effectively

# Board of Education Executive Summary

Business Services

Budget Calendar 2017-18

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## IV. Goals, Objectives and Measures:

Follow the timeline for budget reductions to ensure a balanced 2018 budget.

## V. Major Initiatives:

Use the Budget Calendar to help guide budget development for 2018.

## VI. Results:

Budget development for 2018 will follow the calendar approved by the Board. Required Board actions will take place in order to ensure a balanced Adopted Budget is in place on or before July 1, 2018.

## VII. Lessons Learned/Next Steps:

- x Follow the approved calendar warFoldt13.2(e)2(a)-7(r)3(d c /C2\_0 1 Tw ( )TjE]TJ 0 Tc 0 s)-1( % 34(e2)541.69 6 1 T2 ]/Subtype /Footer /Type /Pagination72 479.16 6d / scn 7 T

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

2017-18 Budget Calendar

|  |   |
|--|---|
| <p>December 2016</p> <ul style="list-style-type: none"> <li>x Board Approval of First Interim Report</li> <li>x Present 2017-2018 Budget</li> <li>x Presentation of Independent Audit Report</li> </ul>  | <p>December 8<br/>December 8<br/>December 8</p> |
| <p>January 2017</p> <ul style="list-style-type: none"> <li>x LCFF/LCAP Community Meeting (Future LCAP Meetings will be determined)</li> <li>x 6WDII 5HYLHZ RI *RYHUQRU and potential MacB URSRVDO</li> </ul>   | <p>January 19<br/>January 19</p>                |
| <p>February 2017</p> <ul style="list-style-type: none"> <li>x Board Budget Update on -DQXDU\·V *RYHUQRU·V %XGJHW 3URSRVDO Q %KJH Recommendations</li> <li>x Potential 2017-2018 Budget Reductions to Board for Conference</li> </ul> <p>March 2017</p> | <p>February 2<br/>February 16</p>               |
| <p>April 2017</p> <ul style="list-style-type: none"> <li>x Classified Lay Off Notices if Needed</li> </ul>   | <p>April 6</p>                                  |
| <p>May 2017</p> <ul style="list-style-type: none"> <li>x *RYHUQRU·V `0D\ 5HYLVHµ 5HSRUW</li> <li>x %RDUG 'LVFXVLRQ RI WKH 3URSRVDO of the Final 2017-18 Budget Balancing Recommendations if Needed</li> </ul>  | <p>May 4<br/>May 18</p>                         |
| <p>June 2017</p> <ul style="list-style-type: none"> <li>x Board Approval of LCAP</li> <li>x Public Hearing and Adoption of 2017-18 LCAP and Proposed Budget</li> </ul>   | <p>June 1<br/>June 15</p>                       |